

AGENDA

Meeting: DEVIZES AREA BOARD
Place: Bromham Social Centre, New Road, Bromham SN15 2JB
Date: Monday 26 March 2012
Time: 6.30 pm

Including the Parishes of All Cannings, Bishops Cannings, Erlestoke, Bromham, Devizes Town, Easterton, Etchilhampton, Great Cheverell, Little Cheverell, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.30 pm. There will also be a display stand available to view regarding improvements to the local bus service.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

or Richard Rogers (Community Area Manager), on 07771 547522 or Richard.rogers@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on 01225 713114 / 713115.

Wiltshire Councillors

Cllr Laura Mayes, Roundway (Chairman)
Cllr Jeffrey Ody, Devizes and Roundway South
Cllr Jane Burton, Devizes East (Vice Chairman)
Cllr Nigel Carter, Devizes North

Cllr Richard Gamble, The Lavingtons and Erlestoke
Cllr Lionel Grundy OBE, Urchfont and The Cannings
Cllr Liz Bryant, Bromham, Rowde and Potterne

Items to be considered	Time
<p>1. Welcome and Chairman's Announcements (<i>Pages 1 - 12</i>)</p> <p>The Chairman will receive a petition regarding traffic in Devizes and provide information about:</p> <ul style="list-style-type: none"> a. Youth pilot schemes (attached) b. Review of mini recycling sites and household recycling centre summer opening hours (attached) c. Polling station review (attached). 	6.30 pm
<p>2. Apologies for Absence</p>	
<p>3. Minutes (<i>Pages 13 - 20</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 23 January 2012.</p>	
<p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>5. Neighbourhood Plans</p> <p>Carolyn Gibson, Principal Planning Officer, will provide information about neighbourhood plans.</p>	6.40 pm
<p>6. Output from 'Devizes Forward' Event</p> <p>Tony Sedgwick, Chairman of Devizes Community Area Partnership, will summarise the output from the community planning event held on 6 February.</p> <p>A short discussion on tables will follow regarding how to take forward both neighbourhood plans and output from the community planning event.</p>	6.50 pm
<p>7. Older People's Accommodation Strategy</p> <p>Karen Jones, Senior Project Manager at Wiltshire Council, will present proposals for older people's accommodation in the Devizes area.</p>	7.20 pm
<p>8. Parish Stewards</p> <p>Peter Hanson, Divisional Highways Manager, will present information about highways maintenance issues, including parish stewards.</p>	7.30 pm

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| <p>9. Partner Updates (Pages 21 - 30)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a. Wiltshire Police (attached) b. Wiltshire Fire and Rescue Service – to include a short presentation about the Integrated Risk Management Plan (attached) c. Devizes Community Area Partnership (attached) d. The Community Area Transport Group e. Parish Forum (attached). | <p>7.45 pm</p> |
| <p>10. Area Board Funding (Pages 31 - 36)</p> <p>Councillors will be asked to consider three applications made to the Community Area Grants Scheme, as follows:</p> <ul style="list-style-type: none"> a. Devizes and District Association for the Disabled – seeking £597 to purchase new chairs in their centre. <p><i>Officer recommendation – This application should be considered for approval.</i></p> <ul style="list-style-type: none"> b. First Stages – seeking £985 towards the purchase of technical equipment for performances. <p><i>Officer recommendation – This application should be considered for approval.</i></p> <ul style="list-style-type: none"> c. All Saints Church, All Cannings – seeking £5,000 towards the repair of All Cannings Church clock. <p><i>Officer recommendation – Whilst this application meets the grant criteria, the area board is advised to take into account the issues of funding and wider community benefit as described in the grants report, when deciding what, if any, award should be made.</i></p> | <p>8.00 pm</p> |
| <p>11. Member Initiatives</p> <p>Consideration will be given to two member initiatives, which have been brought to the area board by Councillor Mayes, as below:</p> <ul style="list-style-type: none"> a. To ring fence up to £3,500 to pay for costs of having a jousting tent at the Queen’s Jubilee event on 1 May in Salisbury. b. To carry over any remaining budget to 2012/13 for youth provision including a potential skate park and BMX facility. | <p>8.15 pm</p> |
| <p>12. Evaluation and Close.</p> | <p>8.30 pm</p> |

Future Meeting Dates

Monday, 28 May 2012

6.30 pm

Devizes Sports Club

Monday, 23 July 2012

6.30 pm

Bromham Social Centre

Monday, 24 September 2012

6.30 pm

Lavington School

11 to 19 Commissioning Strategy

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on

- Employment and training
 - Educational attainment
- (These were the top 2 commissioning priorities selected by young people)*
- Housing
 - Transport for young people
 - Involving young people
 - Volunteering
 - Improving integrated youth services

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers

An implementation group which includes Councillor representatives has been established.

Part of the Wiltshire Youth Work Offer will include the formation of Youth Advisory Groups in all community areas by June 2012. Initially, Youth Advisory Groups will be piloted in Malmesbury, Melksham, Southern Wiltshire and Salisbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

The pilots will be co-ordinated by staff from the Integrated Youth Service and Voice and Influence Team. Terms of reference have been developed for the pilots and are available upon request. Progress with the pilots will be reported on a regular basis to the Youth Services Implementation Group, which is chaired by Julia Cramp (Service Director, Commissioning and Performance). Pilots will be evaluated in early 2012 and the learning from these will be used to support the roll out of Youth Advisory Groups to other community areas.

For further information on Youth Advisory Groups please contact:

Sally Willox (Locality Team Leader, Integrated Youth)

Sally.Willox@wiltshire.gov.uk Tel: 01373 822335

or

James Fortune (Lead Commissioner, 11-19)

James.Fortune@wiltshire.gov.uk Tel: 01225 713341

Your say on local waste and recycling sites

Following the success of the new improved waste and recycling collection services in Wiltshire, some of the other recycling facilities in Wiltshire are being used less and therefore we are looking to save around £250,000 by making changes to these services. This will help the council to spend more on priority services, such as those for vulnerable adults and children, and roads.

We are now looking for your views on how you use your local recycling facilities and how these savings can be achieved.

Thanks to people in Wiltshire using their blue lidded bins we now recycle more than 700 tonnes of plastic bottles and cardboard every month.

Household recycling centres – summer opening hours

Everyone in Wiltshire can now ask to have a free garden waste collection from the kerbside, making it easy to recycle garden waste from home. During recent summers the household recycling centres have been open until 7pm on Wednesday and Thursday evenings, to help residents to recycle their garden waste in particular. As the new free kerbside collection service will soon be in place it is proposed household recycling centres will go back to normal summer opening, until 5pm, 7 days per week. (This change will affect all sites except Salisbury household recycling centre, Churchfields, where current opening hours are different and will not alter.)



Local mini recycling sites

Paper, glass, cans, clothes, foil, plastic bottles and cardboard are now collected direct from every home in Wiltshire and the use of local mini recycling sites has significantly reduced. In particular we expect sites with plastic bottle and cardboard bins to be used much less, due to the popular new blue lidded bin collections. We therefore propose to remove some local mini recycling sites, whilst keeping a good network for you to use in addition to kerbside collections.

We are proposing to review local mini recycling sites on the following grounds-

- How much recycling is collected from each site
- Distance from the nearest alternative recycling sites
- Number of homes the site is serving
- Ease of use (eg access and parking)
- Ease of emptying the bins
- Condition of the site
- Amount of flytipping or non-residents' waste dumped.

Have your say

If you would like to comment on these proposals, please complete an online questionnaire at www.wiltshire.gov.uk/consultations or call 0300 456 0102 for a paper copy. **Please reply by 28 May 2012.**

Review of Polling Districts and Polling Places– Consultation Briefing Note

Section 16 of the Electoral Administration Act 2006 introduced the requirement for councils to review polling districts and polling places within their Parliamentary constituencies, and to review them again at least every four years.

The 2009 County of Wiltshire Order not only set up the new unitary divisions, but also established new town wards in most urban areas which are co-terminous with the divisions. This will allow us to rationalise a number of polling districts, as they will take effect for the 2013 elections. Until then, the council has had to have polling districts which recognise the boundaries of both the older town wards, and the unitary divisions, resulting in a number of small registers where they overlap.

In May 2013, there will be elections to directly elect members to the New Forest National Park Authority. The National Park affects three Wiltshire parishes, but its boundaries do not coincide completely with existing parish or polling district boundaries. This review proposes to create new polling districts in those parishes, in readiness for those elections.

The Council will need to approve a scheme of polling districts and polling places for the (Acting) Returning Officer (ARO) to then consider in order to select polling stations. The ARO is therefore obliged to be consulted during the review, and any representations must be published within 30 days of receipt.

We are seeking your views on Wiltshire Council's existing polling districts and polling places. As part of the review there is also an opportunity to comment on the polling stations.

The Council has also prepared two documents which refer to proposed changes to polling stations and polling districts. These two documents have been amalgamated and sorted into Area Boards for ease of reference and relevance. A list of existing polling stations has also been compiled which has been separated into Area Board area for ease of reference. These are attached to this briefing note and are also available on the dedicated webpage (please see link below). We would seek your views on any of the points highlighted on this document or any other issues that you feel need to be addressed.

Due to the size of the Council's area and the number of polling districts and polling stations, it is not practical to send detailed hard copy maps to all consultees. However, officers have used the Geographical Information System to plot all existing polling districts, together with the position of known polling stations which is available to use on the dedicated webpage.

For more information on the parameters to use, please go to the webpage and click on the Review of Polling Districts – Briefing Note.

Submissions must be received in writing by Friday 25 May 2012. Forms can be completed online or download from the Council's website at:

<http://www.wiltshire.gov.uk/council/elections/electionsreviewpollingdistrictsplaces.htm>

Submissions will then be reviewed with a final scheme being presented to Full Council for approval in July 2012.

Polling Districts	Polling Place	Electorate as 1 December 2011	Polling Station	Area Board	Parliamentary Constituency
SB1	All Cannings	503	All Cannings Village Hall, The Street, All Cannings, Devizes, Wiltshire	Devizes	Devizes
XL1,XL2	Roundway	3,224	Army Cadet Centre, Le Marchant Barracks, Franklyn Road, Devizes, Wiltshire	Devizes	Devizes
SG1,SG2	Bishops Cannings	1,348	Bishops Cannings Parish Hall, Bishops Cannings, Devizes, Wiltshire	Devizes	Devizes
SK1	Bromham	1,565	Bromham Social Centre, New Road, Bromham, Chippenham, Wiltshire	Devizes	Devizes
UB3,UE1,UE2 XL3,UB2,UD1	Devizes	5,700	Cheese Hall, Devizes Town Hall, St Johns Street, Devizes, Wiltshire	Devizes	Devizes
VA1	Easterton	463	Easterton Village Hall, Easterton, Devizes, Wiltshire	Devizes	Devizes
VE1	Etchilhampton	127	Etchilhampton Village Hall, Etchilhampton, Devizes, Wiltshire	Devizes	Devizes
WL1	Market Lavington	1,729	Market Lavington Community Hall, St Marys Road, Market Lavington, Devizes, Wiltshire	Devizes	Devizes
UA1	Devizes	1,742	Nursteed Centre, Nursteed Road, Devizes, Wiltshire	Devizes	Devizes
XG1	Potterne	1,279	Potterne Village Hall, Potterne, Devizes, Wiltshire	Devizes	Devizes
XM1	Rowde	1,083	Rowde Village Hall, Cock Road, Rowde, Devizes, Wiltshire	Devizes	Devizes
UB1	Devizes	1,398	Southbroom Youth Development Centre, Southbroom, Devizes	Devizes	Devizes
UC1	Devizes	991	St Peter's School, Bath Road, Devizes, Wiltshire	Devizes	Devizes
SN1,SO1,VD1	Great Cheverell	808	The New Pavilion, Witchcombe Lane, Great Cheverell, Devizes, Wiltshire	Devizes	Devizes

Polling Districts	Polling Place	Electorate as 1 December 2011	Polling Station	Area Board	Parliamentary Constituency
VE2,YP1	Urchfont	1,068	Urchfont Village Hall, Urchfont, Devizes, Wiltshire	Devizes	Devizes
ZC1	West Lavington	934	West Lavington Village Hall, Sandfield, West Lavington, Devizes, Wiltshire	Devizes	Devizes
WO1,ZL1	Worton	671	Worton & Marston Village Hall, Church Lane, Worton, Devizes, Wiltshire	Devizes	Devizes

Particular Points for Review

Devizes Area Board

This information has been extracted from the 2 master documents that are published on the website - Polling Places and Polling Stations for Review and Proposed Changes to Polling Districts so that it is relevant for each Area Board.

Polling districts where the polling station is situated outside of the parish or Unitary Division

This has to be recorded to denote that the polling place is outside of the polling district or Unitary Division which is permissible within the Regulations.

Polling District	Parish/Unitary Division	Polling Station	Polling Place	Constituency
UE1	Devizes and Roundway South	Cheese Hall , Devizes Town Hall, St Johns Street, Devizes, Wiltshire	Devizes (Devizes North Unitary Division)	Devizes
UE2	Devizes and Roundway South	Cheese Hall , Devizes Town Hall, St Johns Street, Devizes, Wiltshire	Devizes (Devizes North Unitary Division)	Devizes
UB3	Devizes and Roundway South	Cheese Hall , Devizes Town Hall, St Johns Street, Devizes, Wiltshire	Devizes (Devizes North Unitary Division)	Devizes
XL3	Devizes and Roundway South	Cheese Hall , Devizes Town Hall, St Johns Street, Devizes, Wiltshire	Devizes (Devizes North Unitary Division)	Devizes
SO1	Cheverell Parva	The New Pavilion, Witchcombe Lane, Great Cheverell, Devizes, Wiltshire	Great Cheverell	Devizes

VD1	Erlestoke	The New Pavilion, Witchcombe Lane, Great Cheverell, Devizes, Wiltshire	Great Cheverell	Devizes
WO1	Marston	Worton & Marston Village Hall, Church Lane, Worton, Devizes, Wiltshire	Worton	Devizes
VE2	Stert	Urchfont Village Hall, Urchfont, Devizes, Wiltshire	Urchfont	Devizes

Changes to Polling Stations

This is a list of polling stations that are no longer available for use

Unitary Division	Existing Polling Station	Polling District(s)	Reason	Proposal
Devizes North	St Peter`s School, Bath Road, Devizes, Wiltshire	UC1	No longer available	Seek alternative

This is a list of temporary polling stations used

Unitary Division	Existing Polling Station	Polling District(s)	Reason	Proposal
NONE				

Polling Districts to be merged

Unitary Division	Polling District	Merge with
Devizes and Roundway South	UB3	UE1

Polling Districts to be split as electorate above 2500

Unitary Division	Polling District	Electorate
NONE		

Other proposals

Unitary Division	Polling District	Issue	Proposal
Devizes and Roundway South	UE1,UE2,UB3,XL3	All these polling districts are in Devizes and Roundway South Unitary Division. There are currently no polling stations within this unitary division so the whole area votes at the Cheese Hall which is in Devizes North Unitary Division	If possible, source 1 new polling station within the Devizes and Roundway South Unitary Division
Devizes East	UB1	Cornerstone Community Centre. New polling station that was used for recent by-election when existing polling station was unavailable.	Use this as a polling station for UB1

Roundway	XL2	Currently goes to 2 different polling stations (Army Cadet Centre and Nursteed Centre) depending on election type .	Use Nursteed Centre as a default polling station although it will be in a different Unitary Division	Devizes
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Please note that this document represents particular points which the Council are aware of. However, submissions are welcome on any of these points or any other areas which have not been listed.

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Devizes Sports Club, London Road, Devizes SN10 2DL
Date: 23 January 2012
Start Time: 6.30 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Laura Mayes (Chairman), Cllr Jeffrey Ody, Cllr Jane Burton (Vice Chairman), Cllr Richard Gamble, Cllr Lionel Grundy OBE and Cllr Liz Bryant

Wiltshire Council Officers

Mandy Bradley (Service Director), Richard Rogers (Community Area Manager) and Alexa Smith (Democratic Services Officer)

Town and Parish Councillors

Devizes Town – Ted East, Peter Evans*, Sue Evans, Simon Fisher (Deputy Town Clerk), Ray Pearsons, Margaret Taylor and Ray Taylor
Bromham – Jean Collens and Jo Partt*
Cheverell Magna – Chris Hall, Ann Lumb and Lynda Wearn*
Easterton – Chris Saunders*
Erlestoke – Stan Jonik
Etchilhampton – Mervyn Woods
Great Cheverell – Jane Andrew and Thomas Andrew
Potterne – Tony Molland*
Roundway – Anthony Batchelor and A Wooldridge
Rowde – Jackie Bawden
West Lavington – Peter Baxter and Julia Ford

Partners

Wiltshire Police – Inspector Ron Peach and Superintendent Matt Pullen

Wiltshire Police Authority – Cllr Chris Humphries
Wiltshire Fire and Rescue Service – Mike Franklin

Devizes Community Area Partnership – Simon Jacobs, Doug Roseaman and Tony Sedgwick

Gazette and Herald – Jill Crooks

St Mary's Future Group – Tony Scorer

Total in attendance: 124

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Chairman's Announcements</u></p> <p>Councillor Mayes welcomed everyone to the Devizes Area Board youth themed meeting.</p> <p>Councillor Mayes then asked people to help encourage walking in Devizes by clearing away any foliage overhanging paths from private gardens.</p> <p>She drew attention to the Chairman's announcements included in the agenda pack. The Localism Act received Royal Assent on 15 November 2011. Although the Act contained a number of important measures, most of these were not yet in force. It was anticipated that the key areas would come into force from April 2012. The Government had produced a guide to the Act, which summarised the main measures as below:</p> <ul style="list-style-type: none"> • New freedoms and flexibilities for local government • New rights and powers for communities and individuals • Reform to make the planning system more democratic and effective • Reform to ensure that decisions about housing were taken locally. <p>Land adjacent to the Caen Hill Flight had been chosen as a Diamond Jubilee Woodland in partnership with the Woodland Trust to celebrate the Queen's Diamond Jubilee. This would secure the site as public open space for the foreseeable future, a very positive outcome for Devizes and the surrounding villages.</p> <p>The area board had been asked by the Lord Lieutenant for Wiltshire to participate in a unique event in Salisbury Cathedral and Close to celebrate Her Majesty the Queen's Diamond Jubilee. The area board had been asked to fill a jousting style tent with items to celebrate Wiltshire's history and all that was good in the local area. The intention was for each area board in the county to be represented in Salisbury. Please contact the Community Area Manager, Richard Rogers, on 07771 547522 or richard.rogers@wiltshire.gov.uk if you had any good ideas about what should go in the tent to represent Devizes.</p> <p>Wiltshire Council had also produced a toolkit to help if you or your town or parish council would like to plan a local celebration event. Please email 2012celebrations@wiltshire.gov.uk if you would like to be sent one.</p> <p>Please note, there would be a public budget consultation forum on Tuesday 24 January at 6.30 pm at The Corn Exchange.</p> <p>Please also find an update on the Wiltshire Core Strategy attached to the minutes.</p>

2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Councillor Nigel Carter, Chris Callow (Roundway Parish Council) and Paula Winchcombe.</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 28 November 2011 would be approved and signed as a correct record, subject to the amendment that the x ray facilities in Devizes were being repaired rather than replaced and should be in operation from mid February.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>You Decide</u></p> <p>Six projects led by young people were invited to present their applications for funding from Devizes Area Board. People at the meeting were each given an electronic voting handset and asked to vote if they were in favour of the project or otherwise. The Chairman explained that each group of young people were given five handsets, regardless of how many individuals were linked to the group, to make the procedure fairer.</p> <p>After the excellent presentations, the Chairman stated there would also be some prize money awarded. Prizes would be made to the group that gave the best presentation, the most innovative project put forward and the room's favourite project.</p> <p><u>Decision</u> Netball in Devizes were awarded £2,000 towards an academy for 12-16 year olds in Devizes.</p> <p><u>Decision</u> Wrestling in Rowde were awarded £1,912 (in an amendment to the agenda) towards tuition for a wrestling course and two sumo suits. They were also awarded an additional £75 for the most innovative project.</p> <p><u>Decision</u> The wildlife area at Southbroom School was awarded £2,000 to develop an existing boundary of trees. They were also awarded an additional £75 for the best presentation and £200 for being the room's favourite project.</p> <p><u>Decision</u> Mixing in Potterne were awarded £1,270.87 towards DJ equipment and tutoring.</p> <p><u>Decision</u></p>

	<p>Table tennis in Cheverell Magna were awarded £598 towards all weather table tennis tables.</p> <p><u>Decision</u> Conservation in Devizes School were awarded £600 to develop a conservation area.</p>
6.	<p><u>Devizes Skate Park and BMX Update</u></p> <p>Two potential sites had now been identified for a skate park in Devizes; Station Road and Green Lane. A noise survey was required for each site and this had been commissioned and would go ahead next month. The intention was for both sites to be ready for consultation from Easter 2012.</p> <p>With regards to BMX provision, Wiltshire Council owned a full site at Windsor Drive, after a quarter of the site was donated to the project by the developer who had owned it. BMX users would be involved in the design of the project. If there were no problems or objections, then installing it by this summer was a realistic timeframe.</p> <p>The update was followed by a short question and answer session. Main points raised were:</p> <ul style="list-style-type: none"> • Concern over local traffic • Maintenance of the facility • Timescale – the BMX project was moving faster than the skate park as this was a less expensive and intrusive facility • The skate park at Rowde had been identified as a model for Devizes (though Devizes would be on a larger scale). <p><u>Resolution</u> Devizes Area Board were in full support of the skate park and the BMX projects moving forward at the earliest opportunity.</p>
7.	<p><u>Progress on the Future Use of St Mary's Church Building</u></p> <p>Tony Scorer, Project Manager for the St Mary's Future Group, gave a short update about where the group was in the planning process, how St Mary's would be run and project funding since the last report made to the area board in 2009.</p> <p>St Mary's Church had effectively been made redundant as a place of worship in 2006. A survey had been conducted which had found that the church building would best be employed for community use. A business plan had been developed and an architectural competition had been held. From this, Batterham Matthews Design Limited were selected as the chosen architect for the project. Their proposed design was based on cloisters set into the churchyard. Permission from Wiltshire Council and the Salisbury Diocese was required before the work could start taking place.</p>

	<p>A charity, St Mary's Future Group, had been set up to run the building and ensure the church would be revitalised as a community asset. If you would be interested in getting involved, please contact Reverend Canon Paul Richardson, on 07747 583954 or admin@stjohnwithstmary.org.uk or Tony Scorer, Project Manager St Mary's Future Group, on 01380 720168 or tonyscorer@yahoo.com.</p> <p>There was then a short question and answer session. This covered the points below:</p> <ul style="list-style-type: none"> • The acoustics of the church building were good for singing • Regular worship would continue in the church building • St Mary's Future Group had a funding team who were working to make up the shortfall in funding • Plans were being made to attract the wider community into the church building – there were, for example, opportunities for Wharf theatre productions to be staged.
8.	<p><u>Partner Updates</u></p> <ol style="list-style-type: none"> a. The written update from Wiltshire Police was noted. Inspector Ron Peach introduced Superintendent Matt Pullen. He explained that it had been a busy year for the county and Marlborough, Devizes and Pewsey had been handed to the special constabulary to manage for a weekend in a trial to see how they would cope. The special constabulary had done an excellent job and it was reassuring for the county to know this contingency arrangement was in place. Police visibility in villages was being increased and a schedule of their visits was available on the Wiltshire Police website. 125 young people had attended the previous Blues n Zuz pyjama party and the next event was a cops and robbers themed disco on 17 February 2011. b. The written update from Wiltshire Fire and Rescue Service was noted. c. The written update from NHS Wiltshire was noted. The Chairman explained that Lisa Hunt, the new deputy Chief Executive for the Royal United Hospital, had attended the meeting to confirm that x ray facilities in the town would be repaired. d. Devizes Community Area Partnership would expand on the written update included in the agenda pack in the succeeding item. e. The Traffic Working Group had had a good meeting with a presentation from Whistley Lane residents. A review of speeds on A and B roads had taken place and a review of C roads was due to commence in spring this year. Whistley Lane, Conscience Lane and Folly Road would be included in this stage of the review. The Chairman reported that crossings at Rowde were proceeding and the traffic model had been validated. The model had found that 70% of traffic in Devizes was locally generated and

	<p>the intention was to reduce this by 5%. A challenge was to reduce the number of short journeys made in the town. St Peter's School had been contacted regarding producing a travel plan. The Chairman thanked all those who had been involved.</p> <p>Councillor Gamble then addressed the meeting about concerns over lorries travelling through Great Cheverell. The High Street road was too narrow for two lorries to pass. There were difficult turnings in the road and a low bridge was hazardous for high vehicles.</p> <p>A signage change had been made at the end of 2011 to direct traffic to an alternative route; however complaints and concerns had since been raised by those residents affected. Given the concern expressed at the meeting about the suitability of both the original and the alternative route, the Chairman felt the area board did not have sufficient information to make a resolution on this issue.</p>
9.	<p><u>Devizes Community Area Partnership</u></p> <p>The purpose of Devizes Community Area Partnership was explained to the meeting. The Partnership had been asked to produce a community plan to supplement the Wiltshire Core Strategy and help shape local development until 2026. The aim was to publish this document by the end of February. The next stage in the process would be to work on how to achieve and deliver the community plan.</p> <p>The Partnership had 50 volunteers at present and seven thematic groups, who met on average four times a year (most work was conducted by email). These groups were; community area safety, culture and leisure, health and social care, housing and the built environment, countryside/land-based and the economy. Devizes Community Area Partnership were seeking more volunteers, please email admin@dcap.org.uk with the group(s) you would be interested in joining and any particular skills or experience you could offer, if you would like to become involved.</p> <p><u>Decision</u> Devizes Area Board would release the second and final tranche funding of £5,819 to the Devizes Community Area Partnership.</p>
10.	<p><u>Area Board Funding</u></p> <p>Councillors were asked to consider the Community Area Grants report and make recommendations on the applications received. The Chairman clarified this funding was the funding awarded at each area board meeting and separate to that awarded to the young people's projects earlier in the meeting.</p> <p><u>Decision</u> Devizes Lions Club were awarded £2,000 towards an annual coaching weekend.</p>

	<p><u>Reason</u> <i>While the application failed to meet all the 2011/12 grant criteria as an annual event, the grant was awarded as the community benefit from such a project would be substantial.</i></p> <p><u>Decision</u> Erlestoke and Coulston Cricket Club were awarded £3,500 towards the purchase of the walled garden cricket club, on condition the additional funding required to make the purchase was secured.</p> <p><u>Reason</u> <i>The application met the 2011/12 grant criteria and the club was well used with a large membership.</i></p> <p>The Chairman also reported that West Lavington had been awarded £100 towards printing a leaflet on rights of way to be used by all parish councils.</p>
11.	<p><u>Evaluation and Close.</u></p> <p>The Chairman thanked those who were able to attend the meeting. A show of hands was taken as to whether a new start time for Devizes Area Board meetings of 6.30 pm, with refreshments available from 6.00 pm, was preferred. The vast majority of the room were in favour of this change in start time, which would be in place from the next meeting.</p>

Wiltshire Fire & Rescue Service

Fire Safety Messages to Area Boards February 2012

House fire started by Chinese lantern

Wiltshire Fire & Rescue Service is again warning people about the dangers of Chinese lanterns, after a fire in Swindon on Monday night (30 January).

Chinese lanterns, also known as wish or flying lanterns, have become increasingly popular worldwide as a means of celebrating special occasions – however, they carry a significant risk of fire or injury if not used wisely.

The lanterns are generally made from paper, supported by a wire frame that incorporates a holder at the base for a solid fuel heat source.

Crews from Swindon and Stratton fire stations were called to a property in Bright Street, Gorse Hill at 8.13pm on Monday after fire was reported in the guttering. It is believed the fire was started by a Chinese lantern, which had landed on the roof and ignited debris from birds' nests.

Group Manager Alan Harper said: "The problem with Chinese lanterns is that you can't control the actual direction they take or where they will land – in addition, there is no guarantee that the fuel source will be fully extinguished and cooled when the lantern eventually descends, and that presents a fire hazard. Chinese lanterns are very attractive when flying, but we would urge people to think twice before lighting them in residential areas – there is a real risk."

Locations that should be considered unsuitable for flying lanterns include areas with standing crops, anywhere near buildings with thatched roofs, areas of dense woodland and areas of heath or bracken, especially in dry conditions. Consideration should also be given to the proximity to major roads or airfields.

An advice sheet on the use of Chinese Flying Lanterns is available at www.wiltshire.gov.uk

Service warning on electrical fire safety

Wiltshire Fire & Rescue Service is supporting the national Fire Kills campaign and the Electrical Safety Council by warning people about the risks of using electrical equipment in the home.

New national statistics have been released which show that half of all accidental house fires in 2010/11 were caused by faulty or misused electrical equipment.

From faulty fridges and abandoned irons to dodgy plugs and wiring, electrical equipment can be an unnoticed fire hazard in the home – and, with the recent cold weather, many sockets could still be overloaded with space heaters and electric blankets.

In 2010/11, there were 234 fires in Wiltshire that were caused by faulty or misused electrical products – one such fire, which started in a two-bar electric heater, led to the death of a man.

Group Manager Perry Payne, from the community safety department, said: “Electrical equipment is a vital part of all our lives, from essentials like heating and lights to luxuries like entertainment systems and smaller things like hair styling tongs etc. Half of all accidental fires begin with an electrical appliance, so it’s really important to make sure that your electrics are in good working order. If electrical equipment is properly used, properly fused, properly wired and properly maintained then it shouldn’t present a problem.”

He added: “Most electrical fires start in the kitchen, so be extra careful with cooking equipment. Fire in the home can be devastating, but most blazes are preventable. By following some simple steps, you can help keep you and your loved ones safe.”

Safety tips include:

- Don’t overload plug sockets.
- Regularly check for worn or frayed wires.
- Unplug appliances when not in use.
- Keep appliances clean and in good working order.
- Consider using an RCD – Residual Current Device - which works like a circuit breaker to protect against electric shocks and reduces the risk of electrical fires.

In addition, the Electrical Safety Council advises that heaters should be kept clear from curtains and furniture and should never be used for drying clothes, while your electric blanket should be unplugged before you go to bed, unless it has a thermostat for safe all-night use – and check it regularly for signs of wear.

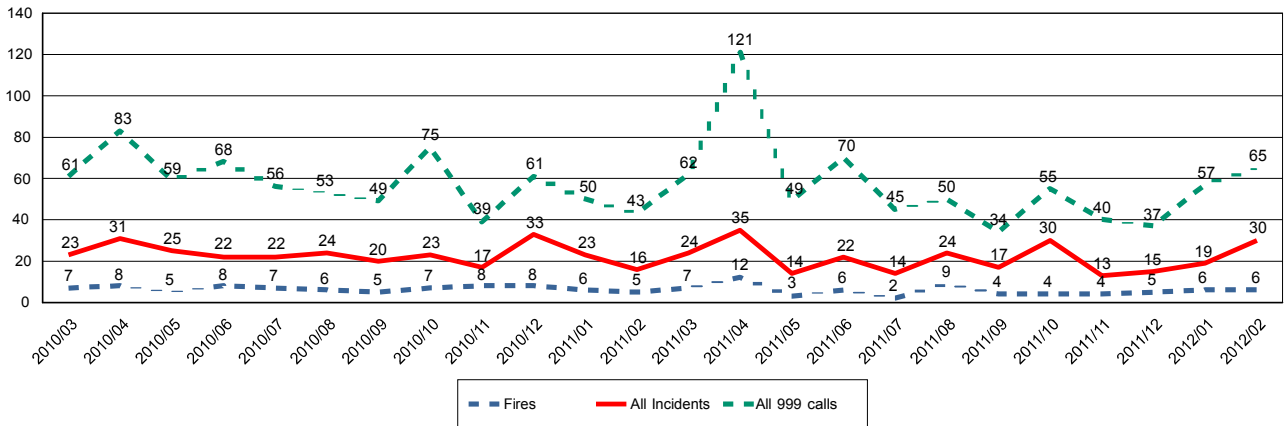
Michael Franklin
Partnerships & Community Engagement Manager
February 2012



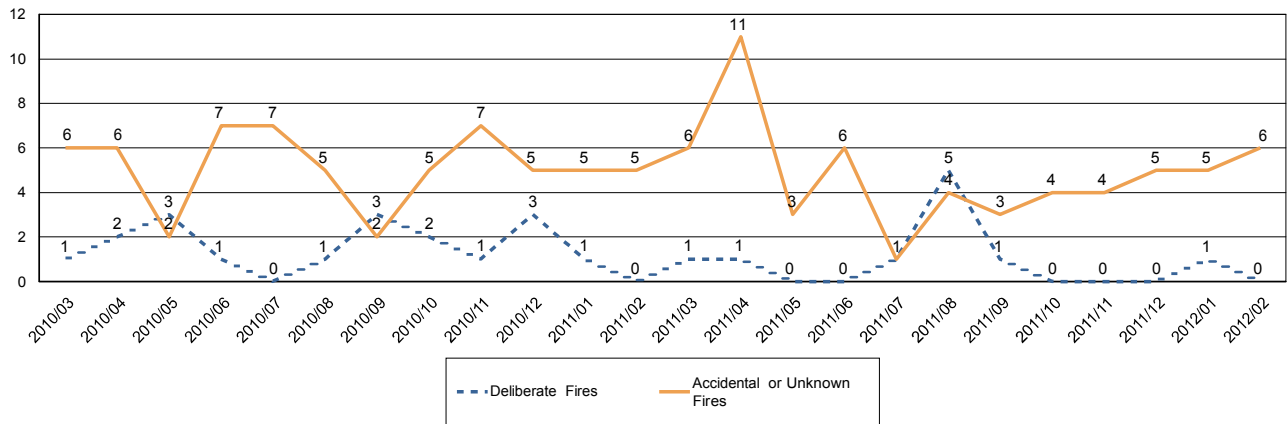
Report for Devizes Area Board

The following is an update of Fire and Rescue Service activity up to and including February. It has been prepared using the latest information and is subject to change.

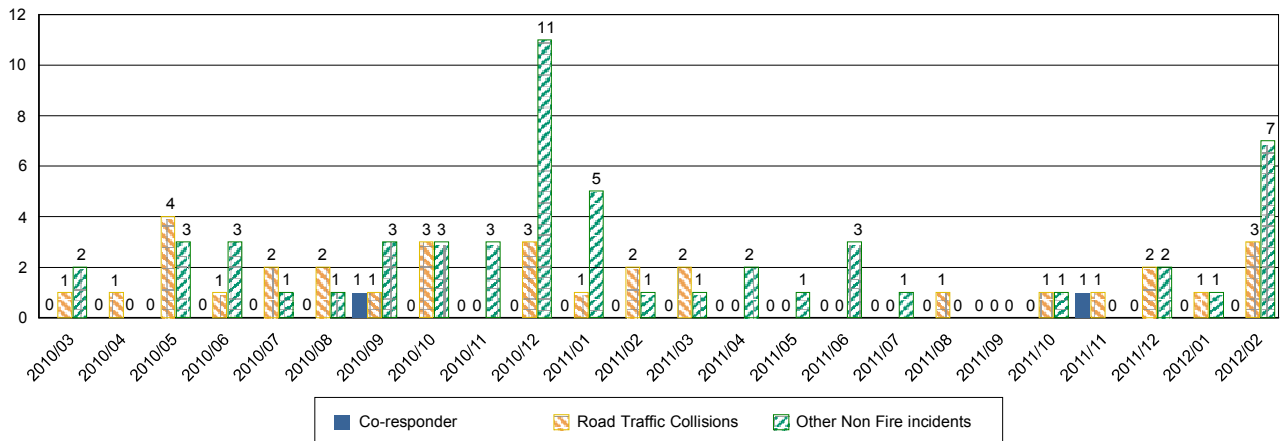
Incidents and Calls



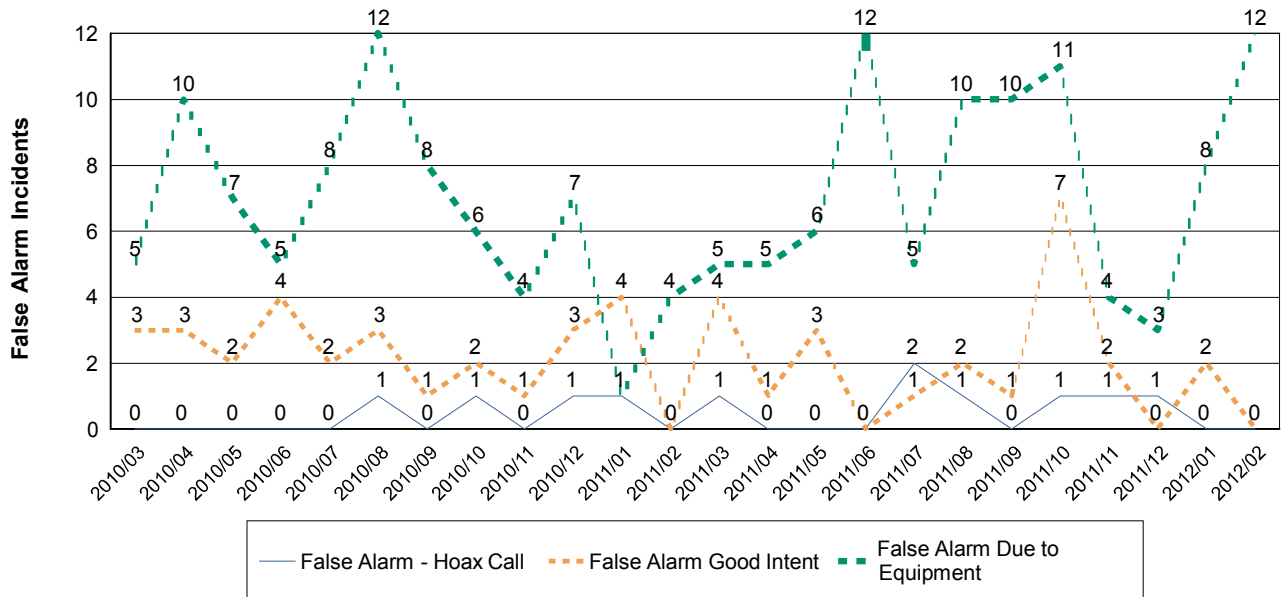
Fires by Cause



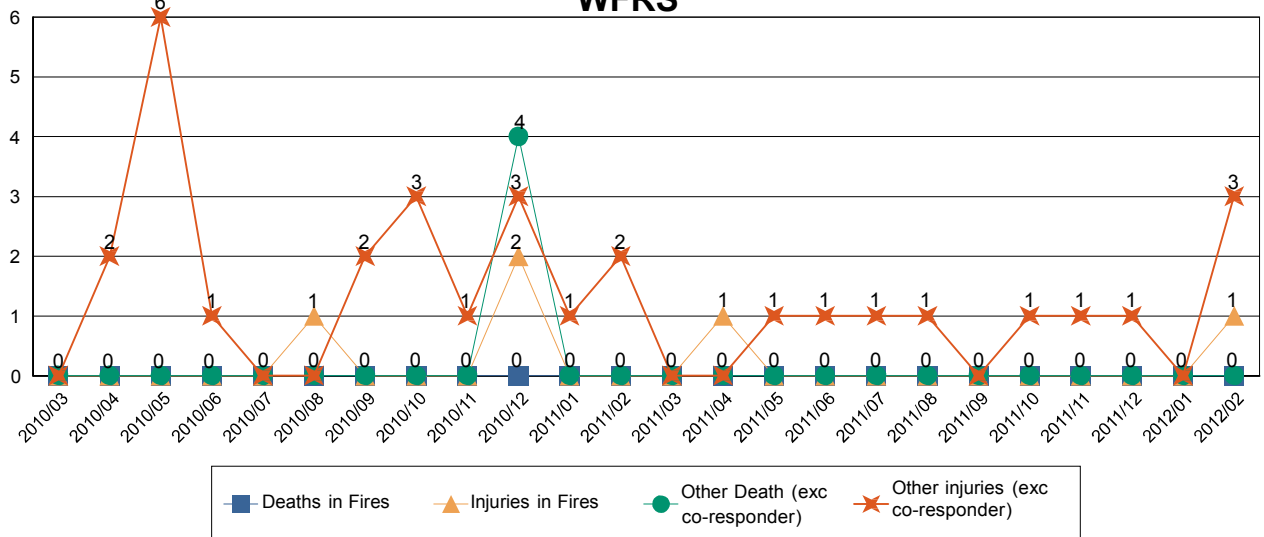
Non-Fire incidents attended by WFRS



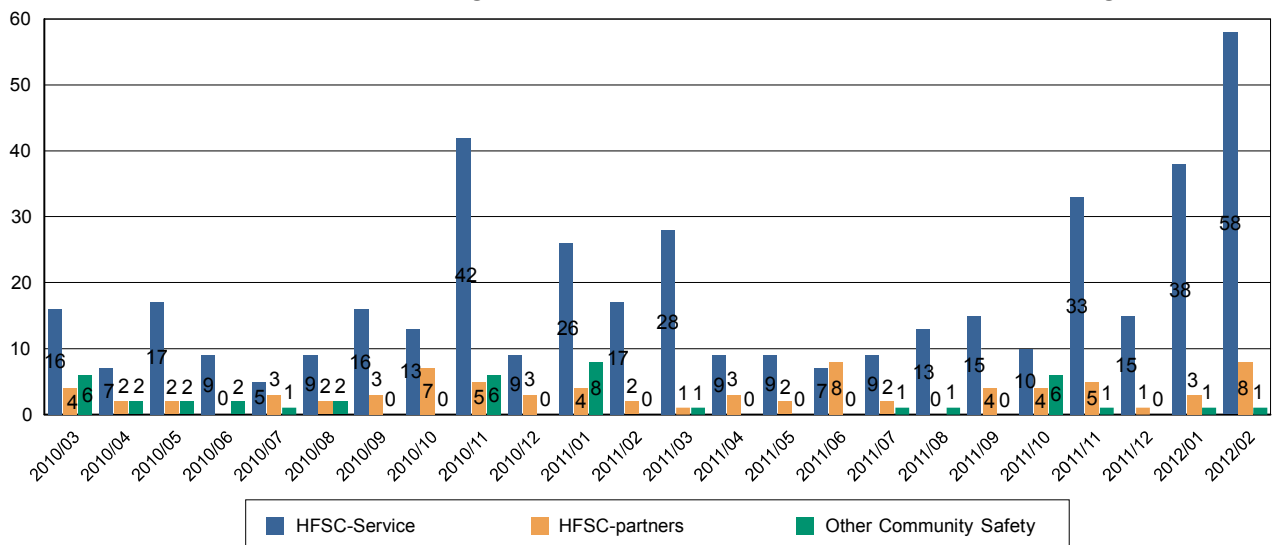
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Community Area Board – Partners Update

Wiltshire Fire & Rescue Service

The Need for Change

The risks that Wiltshire Fire and Rescue Service face are changing, from a reduction in our budget, through the increased housing within Wiltshire to the type of incidents that we respond to on a daily basis.

Our goal is to meet these challenges and provide an improved service to you in the most effective and efficient way possible.

Areas of Change

To achieve this goal, we have reviewed how we provide the service today and how we should be providing that service to you in the future. We have come up with five proposals that will expand our ability to respond to incidents, enhance the knowledge and skills of our staff and reduces the overall cost of the Service to you, the taxpayer.

This briefing note sets out the proposals but we also need your help.

This is your service and we would like your opinion on what we plan to do.

Wiltshire Fire & Rescue Service Proposals

We are proposing the following options:

1. To alter the way we employ firefighters on the Retained Duty System (on-call staff) to guarantee availability and to provide a sustainable system.
2. To alter the way we crew stations to relocate staff throughout the county to create communities of stations to manage increased risk presented by future developments.
3. To alter the shift times of operational staff to occur outside of incident peak hours.
4. To alter duty systems to provide enhanced cover (for example: Westlea will have an immediate response at night).
5. To relocate specialist vehicles to provide suitable and sustainable arrangements.

We would welcome your opinion on these changes and this can be done in a number of ways. You can register as a stakeholder and receive a survey to complete, you can view the consultation document and comment using the supplied e-mail address or you can view the proposals and complete the survey that will be provided at the meeting.

Electronically: consultation@wiltsfire.gov.uk

Telephone: 01380731114

Post: Scott Taylor (Public Consultation Lead) Manor House, Potterne,
Wiltshire SN10 5PP



Update for Devizes Area Board March 2012

Community Area Plan

The beginning of 2012 has been extremely busy for DCAP. Great encouragement was taken from the Community Planning Event on February 6th, hosted jointly with the Area Board. It was helpful for DCAP's draft Community Plan to be discussed in such detail by a wide range of community representatives. The feedback from that event has enabled DCAP's thematic groups to amend and develop their sections of the new Plan accordingly. Following eighteen months' worth of consultation DCAP will publish the new Community Area Plan by the end of March and hope to present it at the May Area Board meeting. One particular outcome is the decision to form a new Children's and Young People's Group.

The thematic groups' emphasis is now changing to putting the Plan into action over the coming months and years, working with a wide range of Partners and building on the momentum already established. The new Plan will be regularly updated and renewed to keep the document alive and relevant.

DCAP is extremely grateful to Stephanie Davis, Extended Schools Co-ordinator for facilitating a questionnaire amongst pupils at most of the schools in the Community Area. Each child's response has now been recorded, and although further analysis is needed, strong themes have already emerged and have given weight to aspects of the Community Area Plan. The post-coded responses have been particularly useful in identifying localised issues and needs.

Communication with the public

DCAP has just issued a newsletter, as agreed in the year's work plan. The four page leaflet is being distributed with the 'Star' newspaper, and with some parish magazines. It will also be available on DCAP's website, in prominent community buildings, and through a variety of groups and organisations.

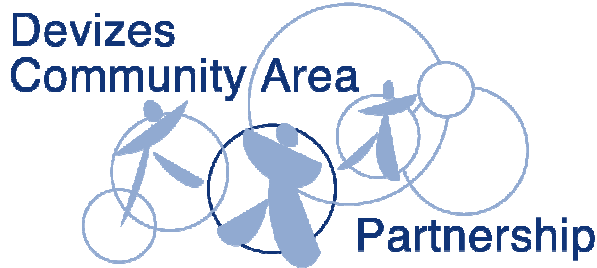
DCAP will be revamping its website over the coming couple of months to make it more accessible and attractive to a wider network of people, particularly the younger generation. The website will be re-designed commercially to maximise its potential. Agendas and minutes of meetings will continue to be available on the website www.dcap.org.uk

In order to ensure meaningful discussions and consultation with the public, DCAP has recently compiled a list of over 400 clubs and groups within the Community Area. The thematic groups are keen to have representation from a broad cross-section of the community and have been looking carefully at where there may be particular gaps. The new directory will enable specific invitations to be sent for certain meetings, and the ability to communicate with a large number of groups at times of consultation. It will also be helpful to members of the community seeking information on a specific type of activity or service and it will be available on the new website.

Economy

The newly re-formed Economy Group has been working hard to develop an overview and vision for economic growth in the Community Area. It is particularly pleasing that efforts are being made to build relationships between the business community and local schools. DCAP was pleased to welcome Len Turner to its meeting on March 7th, and to hear about the initiatives of the new Swindon and Wiltshire Local Enterprise Partnership.

The next DCAP meeting will be the AGM which takes place on **Wednesday 6th June 2012 at 5.30pm**. Members of the public are warmly invited to attend and contribute to the debate.



Parish Council Forum Update for Devizes Area Board March 2012

The Parish Council Forum met in January with eight parishes represented. Peter Hanson, Divisional Highways Manager was welcomed to discuss the role of the Parish Steward and to clarify what work can be expected of a Steward. Parishes were encouraged that they could make contact with Peter Hanson regarding any further queries. Separate discussions were needed with those responsible for maintaining rights of way.

At the same meeting parishes received a presentation about the DCAP consultation results and had a useful discussion about making the most of recreational facilities in the villages, envisaging how neighbouring parishes might liaise with one another to boost culture and leisure opportunities.

At the March meeting, where seven parishes were represented. Tony Sedgwick was welcomed as the new DCAP Chairman. He shared his vision of DCAP's role as a catalyst, enabling a variety of groups to take action in their community. He encouraged each parish to find an additional representative each, to sit on DCAP's thematic groups, in order to maintain a balance between the needs of the town and villages.

Parishes were hoping that new community groups would emerge and grow as a result of coming together to arrange celebration events for both the Royal Wedding in 2011 and the Queen's Diamond Jubilee in 2012. Parishes which were still encountering difficulties in clarifying insurance arrangements for jointly run Jubilee events were encouraged to ask the Wiltshire Association of Local Councils for further advice.

Having identified a desire amongst a number of Parish Clerks to meet together for mutual support and the sharing of useful information, there has been difficulty finding a date and time that suits enough people. It is still intended that a gathering of interested clerks should take place.

The Parish Councils look forward to information and advice from the Area Board about Neighbourhood Plans. The date of the next Parish Council Forum will be notified to Parishes. It will not now take place on May 1st as this clashes with Jubilee celebration events in Salisbury.

Report to	Devizes Area Board
Date of Meeting	26th March 2012
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider three applications seeking 2011/12 Community Area Grant Funding

- 1. Devizes and District Association for the Disabled** – Funding to purchase new chairs in their centre. They are seeking £597

Recommended for consideration for approval

- 2. First Stages** – Funding towards the purchase of technical equipment for performances. They are seeking £985

Recommended for consideration for approval

- 3. All Saints Church, All Cannings** – Funding towards the repair of All Saints Church clock. They are seeking £5,000.

This application does meet the criteria to go forward for consideration for funding. However the officer's recommendation is that the Board considers carefully the issues outlined later in this report before deciding whether they wish to make this award and in particular consider whether the community benefit justifies a grant of £5k.

1. Background

- Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (15 April 2011). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- The emphasis in the coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- Area boards will not consider applications from Town and Parish Councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from Town and Parish Councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the Town/Parish Council.
- Funding applications will be considered at every Area Board meeting
- All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However the application forms will be available on the Wiltshire Council web site and hard copies are available upon request
- The 2011/12 funding criteria and application forms are available on the Council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area manager
- Devizes Area Board has been allocated a 2011/12 budget of £58,192 (plus £114 carried forward from 2010/2011) making a total of £58,306 to use for community grants, community partnership core funding and councillor led initiatives. Up to 20% of the budget can be applied for by Devizes Community Area Partnership for

running costs. 50%

- Should the Board approve the applications before it at this meeting, a balance of £12,110 will remain. This figure takes into account that £6,000 has also been ring fenced to support Silver Jubilee Celebrations

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2011/12• Devizes Community Area Plan
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2. Main Considerations

- Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- Councillors will need to assure themselves that there is sufficient community benefit to support the award of a grant
- There are six rounds of funding during 20011/12. This is the last round.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- Awards must fall within the Area Boards budget allocated to the Devizes Area Board.
- Should the Board approve the applications before it at this meeting, a balance of £12,110 will remain This figure takes into account that £6,000 has also been ring fenced to support Silver Jubilee Celebrations

5. Legal Implications

- There are no specific Legal implications related to this report.

6. HR Implications

- There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Devizes and District Association for the Disabled	Funding to purchase 24 new chairs in their centre	£597

- 8..1. Officer recommendation is that this application be considered for approval as it meets the grants criteria and demonstrates enough community benefit to warrant the award being sought
- 8..2. ‘Devizes and District Association for the Disabled’ is a not for profit organisation that provides a safe environment for disabled and elderly groups to meet for educational and recreational purchases.
- 8..3. The chairs that are currently being used have deteriorated over time and become dangerous with several accidents. The purchase of new chairs has now become a necessity
- 8..4. No other match funding is required. The organisations reserves are only £8,598 which is about the level they should be, particularly as they are responsible for all repairs to the building
- 8..5. Approximately 250 people use the organisation.
- 8..6. The organisation contributes strongly to the recent DCAP community plan

9. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
9.1	First Stages	Funding towards the purchase of technical equipment for performances	They are seeking £985

- 9..1. Officer recommendation is that this application be considered for approval as it meets the grants criteria and demonstrates enough community benefit to warrant the award being sought
- 9..2. First Stages provides professional training and experience for local young people in all aspects of musical theatre
- 9..3. Currently they hire technical equipment when performing but this is expensive. They therefore wish to purchase a haze machine (£50), 2 RODE mics (£294), camcorder (£114), stage monitor (£175), Speaker stands (£35), Mixer (£245) and LED floodlight (£72).
- 9..4. There are 35 members aged from 8 years old. The performances obviously benefit many hundreds more.
- 9..5. The project links to the Devizes Community Area Plan by offering more leisure and arts activities. It also encourages volunteering and greater community involvement
- 9..6. Grants under £1k do not need match funding. Reserves currently stand at £1,500

10. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
9.1	All Saints Church, All Cannings	Funding towards the repair of All Saints Church clock	They are seeking £5k towards a project costing £13,385

- 10..1. The applicant previously spoke to the Area Board regarding a grant towards the repair of the Church clock. However it was not taken forward for consideration due to the following reasons:
 - I. There was no financial support from the Parish Council
 - II. There was very little guaranteed funding
 - III. There were questions regarding whether the community benefit would warrant the award of the grant
- 10..2. The applicant has now addressed some of these concerns and also discussed the matter with Cllr Grundy, their local Councillor. As a result it has been agreed to bring the application to the Board meeting for consideration. The application does meet the grant criteria. However the Board should also consider the following two concerns when coming to a decision.
 - I. **Funding** – The total cost of the project is £13,385. The applicant is seeking £5k and therefore needs to provide £5k match funding and demonstrate that there is a strong likelihood that the rest of the money will also be found. At the time of writing this report, only £3k can be guaranteed. This does include

£500 from the Parish Council which has now agreed to make a contribution. In addition the Historic Churches are making a recommendation to their panel for an award of between £1k and £2k. This still leaves a shortfall which is being sought from other grant funders.

- II. **Community benefit** – The key criteria for awarding a grant is the community benefit. The amount being sought is approximately 12% of the Area Board’s grants budget. Does this project warrant such a high award given the other demands on the Board’s finances?

10..3. The officer is satisfied that this application is not for religious purposes.

10..4. Members when considering this award have the following options:

- I. Award the full amount being asked for – A condition of the award would have to be that the rest of the funding would need to be in place within 1 year of this decision for the award to be made
- II. Award a reduced amount with the same condition as above.
- III. Decide to not award the grant

Report Author	Richard Rogers, Devizes Community Area Manager E-mail Richard.Rogers@wiltshire.gov.uk
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